



2020-2021 New Learning Resources School District
COVID-19 Re-entry Plan
Back to School Policies and Procedures

New Learning Resources School District (NLRSD) is dedicated to providing a quality education to students with diverse learning needs. A core value of NLRSD is to ensure the safety, health and emotional well-being of our students and staff. The plan below outlines the steps which will be implemented in order to create a safe learning environment for our NLR communities during the COVID-19 pandemic.

The plan will be implemented beginning with Tier I. If, at any time throughout the school year, we cannot implement Tier I, we will move to Tier II. If face-to-face instruction (full or blended) is not possible, we will then move to Tier III (full online instruction).

Tier I - Face-to-Face Instruction:

If, at the start of school, we are able to meet and safely comply with all federal, state, and local guidelines, we will return to campus for face-to-face instruction on August 10th for 7th – 12th grades and August 11th for K -6th grades and Spectrum Academy students. These will be the first days of classes. Campus will open with the following procedures/restrictions in place.

Daily Screening Protocol:

- Temperatures will be taken daily as students and staff arrive on campus. Students' temperatures will be taken before exiting the vehicle if possible. Anyone with a temperature of 100.4 or greater will be denied entry or sent home immediately (if the fever develops during the school day).
- Students and staff are required to bring 2 masks to school each day, in compliance with local mask mandates.
- Parents and students will be asked a series of questions at the beginning of each week to ensure the safety of our campus. Each day they will be questioned as to any changes to their environment.
- Campus visitors will be limited to essential guests only. These guests will only be allowed entry to campus at designated location(s) and *by appointment only*. At present this entrance is currently limited to the front office. Campus visitors will be temperature checked before being allowed entry into the building. They will also

complete a brief questionnaire. We will follow all established federal, state, and local guidelines regarding campus visitors.

Strategies for Limiting Interactions:

- Drop-off and pick-up times and procedures have been revised to reduce interaction / exposure.
 - K – 12 7:30 – 8:00
 - SA 8:00 – 8:15
- After-care services will be discontinued.
- Classroom sizes as best as possible have been determined based upon social distancing guidelines.
- When feasible and possible, teachers will rotate from classroom to classroom instead of students to reduce student movement and exposure.
- Except during scheduled breaks, students will remain in the classrooms as much as possible.
- Upon arrival to campus, students will report directly to their classroom rather than making use of common areas.
- Gatherings of people on campus will be restricted according to published federal, state, and local guidelines.
- Teachers that cannot return to campus because of health concerns will work remotely using the school learning management system (Google Classroom).
- At present, the cafeteria will serve lunches delivered to the classroom. **Lunch orders must be done on a weekly basis – due the Friday before the following week.**
- Food delivery and serving methods will accommodate new seating to reduce large groups in common areas and reduce the flow of students and staff through the cafeteria.

Academic Programming:

- NLR has the requisite curriculum for grades K-12 to ensure delivery of educational content – Edmentum and Google Classroom

- Google Classroom will be utilized as the school learning management system during on-campus and virtual learning days. (SA will continue use Catalyst System along with Google Classroom.)
- User accounts for teachers and students have been created, and students have been enrolled in classes.
- Google Classroom was the platform adopted and used during the spring semester of the 2019-2020 school year so there is already familiarity with the platform.
- Teachers will develop structure and form of assignments and assessments in Google Classroom.
- A school YouTube channel has been established and instructional videos have been saved to the channel for student and parent viewing.

Operations Programming:

- The entire school building has been sanitized by a professional cleaning service.
- Hand-sanitizing stations will be set up through-out the campus.
- During the school year, high frequency areas will be cleaned hourly throughout the day.
- A restroom monitoring system will be in place and will be checked hourly and sanitized as needed with EPA-approved disinfectants or cleaners.
- Offices and public spaces will be assessed throughout the day and cleaned/disinfected as needed.
- Offices, classrooms, and high frequency areas will be fully sanitized at the end of each of day.
- The cafeteria has been modified to account for social distancing guidelines and will be cleaned /sanitized between each lunch period once it is in use.

Family and Community Support:

- Surveys and questionnaires will be periodically sent to parents, students and staff to provide feedback and direction on various protocols.

- When possible, informational videos regarding curriculum, technology, school information system, and tuition management system will be provided via videos.
- Parents are informed of school operations through RenWeb email and parent alert system.

Health and Safety:

- Needed supplies for temperature check, cleaning/disinfecting/sanitizing surfaces, food service, and safety are on-site.
- The school building has been sanitized routinely.
- Classrooms and class sizes have been designed in accordance with social distancing guidelines.
- **Public water fountains are closed at the present time. Students will need to bring bottled water for consumption if needed.**
- **Lockers will not be available.**
- **Students and staff will not have access to common use items such as refrigerators and microwaves. Please use this information when packing student lunches.**
- Elevators will be restricted to one person at a time.
- All non-student/non-staff visitors will be limited and screened upon entry as described above.
- If a student becomes sick at school, they will be taken to an isolation room where they will stay until a parent arrives. Any adult that becomes sick after arriving on campus will be asked to leave immediately.
- **All COVID-19 cases must be quarantined at home for 14 days and reported to the MS Department of Health.**
- **Parents will be notified in the instance of a positive case in the school.**
- **Close contacts must be quarantined for 14 days.**
- **Certain case levels may necessitate the temporary dismissal of students in particular classes, buildings, or the entire school.**

Communication:

- We have a communication system in place with our RenWeb school management system.
- In addition to the school management system, class-level information will be provided through Google Classroom and designated applications.
- Information will also be posted on the school web page and social media outlets.
- All re-opening procedures will be communicated to students, parents, staff, and other stakeholders using the RenWeb email and parent alert system as well as through our social media outlets and on the school website.

Technology and Infrastructure:

- **Students may bring personal laptops to help facilitate a one-to-one system**
- As much as possible iPads and MacBooks will be available for each student to have a school-issued device.
- Internet bandwidth is sufficient enough to handle blended instruction as well as fully online instruction for the 2020-2021 school year.
- Google Classroom will be utilized as the school learning management system during on-campus and virtual learning days.
- User accounts for teachers and students have been created, and students have been enrolled in classes. Google Classroom was the platform adopted and used during the spring semester of the 2019-2020 school year.
- A school YouTube channel has been established and instructional videos have been saved to the channel for student and parent viewing.

Tier II - Hybrid Instruction: (Please note only changes are noted.)

If federal, state, and local guidelines do not allow for face-to-face instruction or if the district feels that it cannot safely implement prescribed guidelines, we will follow a hybrid schedule with instruction occurring both on campus and virtually (online). Campus will be open with necessary heightened restrictions.

Hybrid Schedule:

- Grades K-6 will come to campus four days per week with a mid-week virtual day to accommodate cleaning and sanitization.
- Grades 7-12 will be on a group 1/2 schedule. Group 1 will come to campus on Monday and Thursday, and group 2 will come to campus on Tuesday and Friday. Wednesday will be a virtual day to allow for cleaning and sanitization. Any days students are not on campus, they will follow their regular class schedule via distance learning.
- Cleaning and sanitization will occur on Wednesdays and on the weekends using this blended schedule.

Daily Screening Protocol:

- Will follow Tier 1 protocols

Strategies for Limiting Interactions:

- Will follow Tier 1 protocols

Academic Programming:

- Students will attend school as indicated in the hybrid schedule. When a student is not physically present, they are expected to log-in to the appropriate Google Classroom for distance learning.

Operations Programming:

- Will follow Tier 1 protocols

Family and Community Support:

- Will follow Tier 1 protocols

Health and Safety:

- A deep clean will be performed in the building Wednesdays when students are not present as well as the weekends.

Communication:

- Will follow Tier 1 protocols

Technology and Infrastructure:

- Will follow Tier 1 protocols

Tier III - Fully Virtual (Online) Instruction:

If federal, state, and local guidelines do not allow for face-to-face gatherings, we will deliver instruction virtually, and campus will only be open to essential personnel.

- Google classroom will be utilized as the delivery method for assignments and assessments. Staff will provide assignments remotely and submission of all assignments and assessments will occur through the Google Classroom.
- Ongoing training for the use of Google Classroom and any other instrument employed for remote instruction will continue using online videos.
- Device check-out will be provided to families where the availability of technology is lacking.
- NSS will offer free Wi-Fi service to parents, staff, and students using a drive-up service at the school. The necessary equipment to boost current Wi-Fi is in place.
- Virtual meeting schedules will be provided by staff to accommodate individual and class needs regarding academic support (tutoring, question and answer times, one-to-one sessions, etc.).

Commonly Asked Questions and Answers:

The following questions and answers will help provide further guidance and help answer questions you might have.

- A. When will students be sent home from school?

Parents will be notified to pick students up from school if they have a fever of 100.4 or higher.

B. When can my child return to school after being sent home with a fever?

Before returning to campus, students must receive written clearance from a physician. If the physician does not recommend testing for COVID-19, the student may return to campus with a note from the doctor.

If the physician recommends a student must be tested for COVID-19, the student may not return to campus until a negative test for COVID-19 is presented to school administration.

C. If my child was sent home with a fever but tested negative for COVID-19, when can he/she return to school?

The student may return to campus after being free of fever for 24-hours AND if they have a note from a physician stating it is permissible to return to school.

D. If my child tests positive for COVID-19, when can they return to campus?

A student may return to campus ONLY after testing NEGATIVE for COVID-19 and presenting adequate documentation from a physician to North New Summit School administration. CDC and MDH guidance will be strictly followed regarding quarantine procedures and the duration of quarantine for individuals testing positive for COVID-19 or individuals that have been exposed to COVID-19.

E. What process will New Summit School administration implement if a student or staff member tests positive for COVID-19?

School administration will trace exposure to the best of its ability. All parents of exposed students will be notified immediately. Further decisions regarding return to school or school closure will be made on a case by case basis depending on the circumstances at the time.

F. Are face-coverings required on campus?

Face coverings are required on campus until further notice... Changes to this guidance will be evaluated routinely, and changes to this policy will be communicated to parents.

**New Learning Resources Inc.
New Summit School
COVID-19 Re-entry Plan
Acknowledgement Form
2020-2021**

I, _____, have read the New Summit School COVID-19 Re-entry Plan and agree to abide by the rules/procedures within. In addition, I acknowledge that there may be consequences, including but not limited to suspension or expulsion, should I violate these rules/procedures.

Student's Signature: _____

I, _____, have read the New Summit School COVID-19 Re-entry Plan and agree to abide by the rules/procedures within. In addition, I acknowledge that there may be consequences, including but not limited to suspension or expulsion, should I violate these rules/procedures.

Parent's/Guardian's Signature_____

*Please sign and turn in to the front office before entering campus.

Acknowledgement and Assumption of Risk for New Learning Resources School District

By signing this Acknowledgement and Assumption of Risk, I, the undersigned:

1. Acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and/or myself may be exposed to or infected by any activity outside our home, including activities such as assessments, therapy sessions or tutoring sessions that may be held on any of the New Learning Resources (NLR) school campuses and that such exposure or infection may result in personal injury, illness, permanent disability and/or death.
2. Understand that the risk of becoming exposed to or infected by COVID-19 may be increased by participation in these activities, and that such exposure or infection may result from the actions, omissions or negligence of myself and others, including, but not limited to NLR employees and other children and parents receiving services from NLR.
3. Affirm the following
 - I, nor any member of my household, has had a fever in the last 14 days
 - I, nor any member of my household, has been diagnosed with the novel coronavirus in the last 14 days
 - I, nor any member of my household, has come into contact with anyone who has been diagnosed with the novel coronavirus in the last 14 days.

I hereby release and agree to hold New Learning Resources, Mississippi Dyslexia Centers (MDC), New Summit School (NSS) and its employees and clients harmless from, and waive on behalf of myself, my heirs, and any personal representatives any and all causes of action, claims, demands, damages, costs, expenses and compensation for damage or loss to myself and/or property that may be caused by any act, or failure to act, or that may otherwise arise in any way in connection with any services received from NLR, MDC, and NSS. I understand that this release discharges NLR and its subsidiaries from any liability or claim that I, my heirs, or any personal representatives may have against NLR with respect to any bodily injury, illness, death, medical treatment, or property damage that may arise from, or in connection to, any services received from NLR or its subsidiaries. This liability waiver and release extends to the NLR and NSS together with all owners, employees and clients.

Signed: _____

Date: _____

Printed Name: _____

Relationship to Student: _____

Student Name: _____