

Parents,

We are so excited to begin a new school year, and we are so grateful for your support and patience as we have worked to develop a safe and effective return-to-school plan. We have done our very best to implement plans which will make this transition as smooth and simple as possible. To that end, the following information outlines the procedures, tools and resources which will be used for both in-person and distance learning. Please read the following plan carefully, as it contains essential return-to-school information for all families.

Technology will be an essential component of ALL instruction this year, both in-person and for distance learning. We have previously sent communications encouraging the use of personal laptops, iPads, Chromebooks, etc. for all types of learning this year. If your child is able to use a personal device, please notify Pharis Newman at [pnewman@newsommitschool.com](mailto:pnewman@newsommitschool.com) as soon as possible. This will allow us to distribute school laptops to students who do not have access to a personal device.

**Students in grades K-6 will begin school IN PERSON on Tuesday, August 11.** K-6 students who are able to use a personal device are asked to bring those to school daily. Distribution of school laptops will commence on Friday, August 7 between 1pm and 3pm for students in grades 11-12. On Monday, August 10, laptops will be distributed to students in grades 9-10 between 9am and noon, and grades 7-8 between 1pm and 3pm. **Students in grades 11-12 will begin school VIRTUALLY on Monday, August 10 and students 7-10 will begin VIRTUALLY on Tuesday, August 11.** Online instruction will begin on Tuesday, August 11.

#### OVERVIEW OF ONLINE LEARNING PLAN

##### **Google Classroom-ALL STUDENTS K-12**

ALL classroom communication will be done through Google Classroom. Each student has been assigned a Gmail email account along with a password to be issued K-6 by their homeroom or 7-12 by their 1<sup>st</sup> period teacher. Please use this information to log into your student's Gmail account. The attached document provides the necessary steps to access your student's classes. Students will be responsible for checking Google Classroom daily to see what each teacher has assigned to be completed.

For questions regarding Google Classroom, please contact the classroom teacher first. For further assistance, please contact Kara White for students K-6 at [kwhite@newsommitschool.com](mailto:kwhite@newsommitschool.com) and Caitlin Tew for students 7-12 at [ctew@newsommitschool.com](mailto:ctew@newsommitschool.com)

##### **Edmentum-STUDENTS 6-12**

This year, rather than using textbooks, teachers will be using Edmentum along with supplemental material to cover all course content. Each student has been assigned a username

and password for Edmentum. The attached document provides the necessary information on how to access Edmentum and the tools provided through the website.

For questions regarding Edmentum, please contact the classroom teacher first. For further assistance, please contact Catherine Bennett at [cbennett@newsummitschool.com](mailto:cbennett@newsummitschool.com)

### **RenWeb-ALL STUDENTS K-12**

RenWeb will continue to be used to check attendance and post grades. Parents will continue to access ParentsWeb to check students' grades and attendance.

For RenWeb questions or assistance, please contact Alexis Martin at [amartin@newsummitschool.com](mailto:amartin@newsummitschool.com)

### **Grading Categories and Weights**

Students in grades K - 3 will continue to receive a standards-based report card.

Students in grades 4 – 12 will have grades calculated using the following categories and weights:

Classwork/Homework: 30%

Quizzes: 20%

Tests: 50%

Students in grades 7-12 will take semester exams which will count for 20% of the semester grade.

Students in grades 4 – 6 will not take exams.

### **Zoom-K-6 STUDENTS WHO SELECTED VIRTUAL LEARNING & ALL 7-12 STUDENTS**

On Tuesday, August 11, K-6 students enrolled in virtual learning and all students grades 7 – 12 will begin Zoom sessions and virtual instruction. Students will be expected to progress through their daily schedule using the Zoom links provided by their teachers. All Zoom links will be posted in your student's Google Classroom. **Attendance will also be taken each class period. If your child does not attend a Zoom session, they will be counted absent for that class/day.**

For Zoom questions, please first contact the classroom teacher. For additional assistance, please contact Jenny King at [jking@newsummitschool.com](mailto:jking@newsummitschool.com)

### **Computers/iPads**

If you have any technical issues with your personal or school computer, as it relates to distance learning, please email our IT department at [bbennett@newsummitschool.com](mailto:bbennett@newsummitschool.com) for assistance.

**Dismissal Procedures**

NSS staff will be using the iDismiss app to provide check out procedures which comply with social distancing guidelines. Each student will receive a car rider number, which must be displayed at the top right of your windshield. In order to help us make this process as smooth and safe as possible, it is essential that your car rider number be displayed.

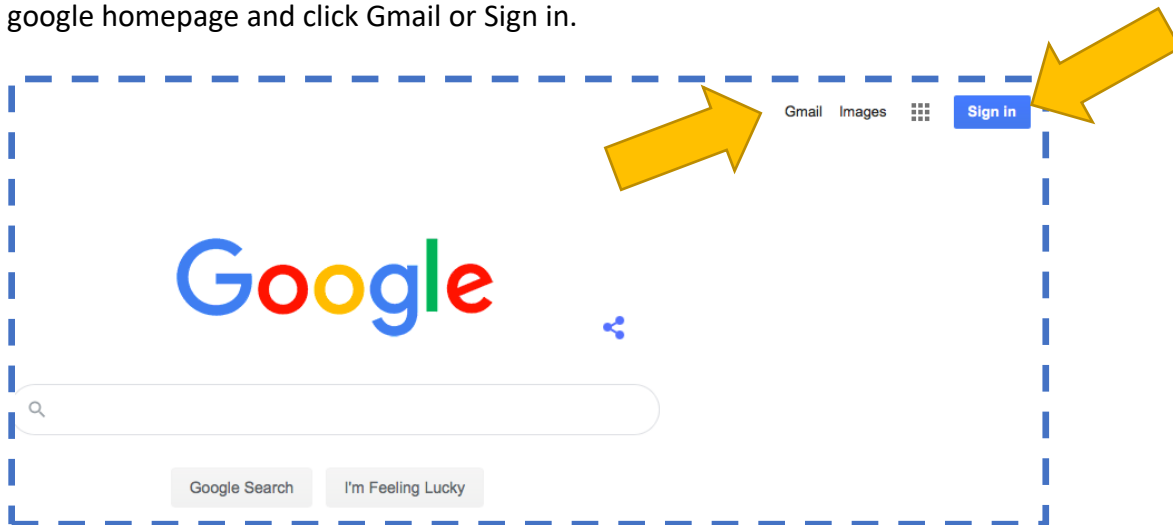
We are looking forward to seeing our New Summit students and families soon! Thank you for trusting us with your children and for your patience as we navigate this new normal for education.

Sincerely,

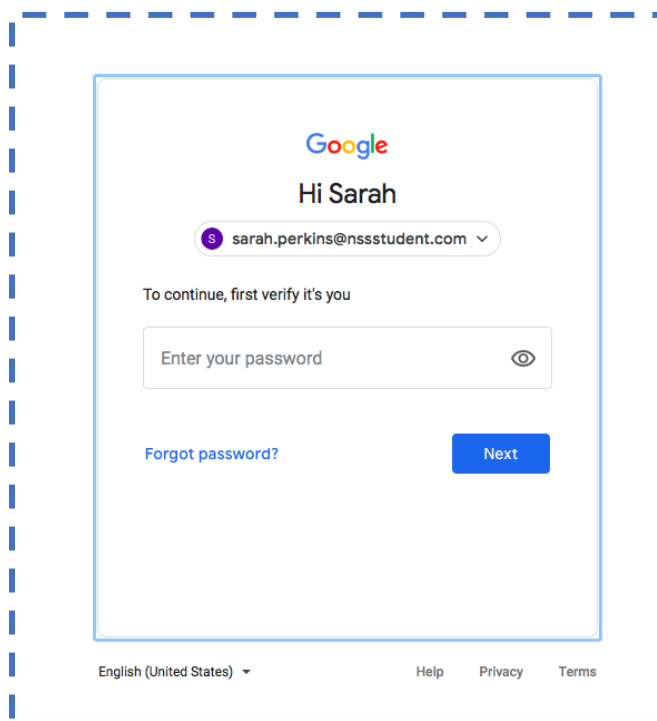
Administration

## Distance Learning Start-up

Your child's teacher will email you your child's Gmail address and password. To log in go to the google homepage and click Gmail or Sign in.



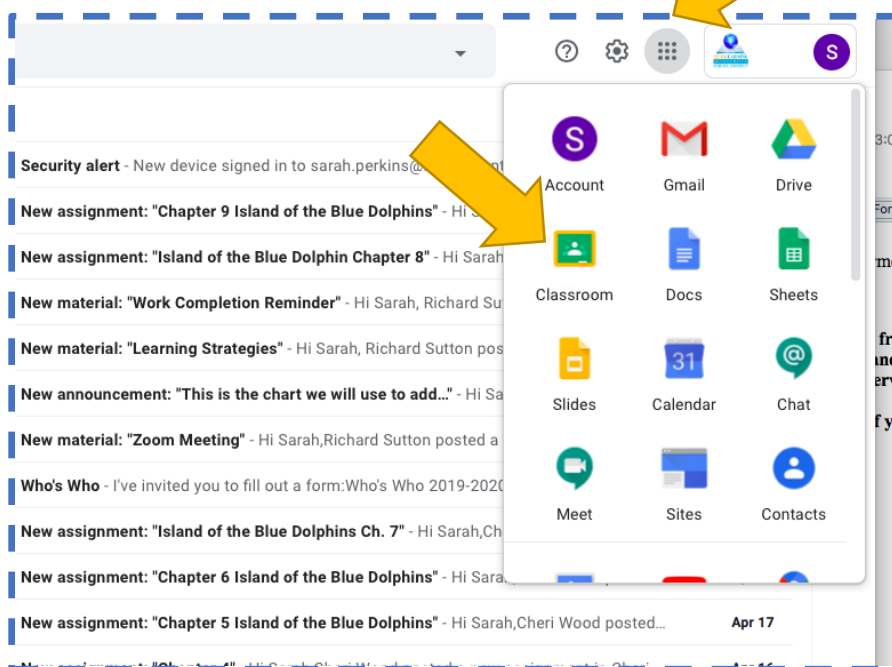
Enter your student's Gmail address and password – it will look like the one below:



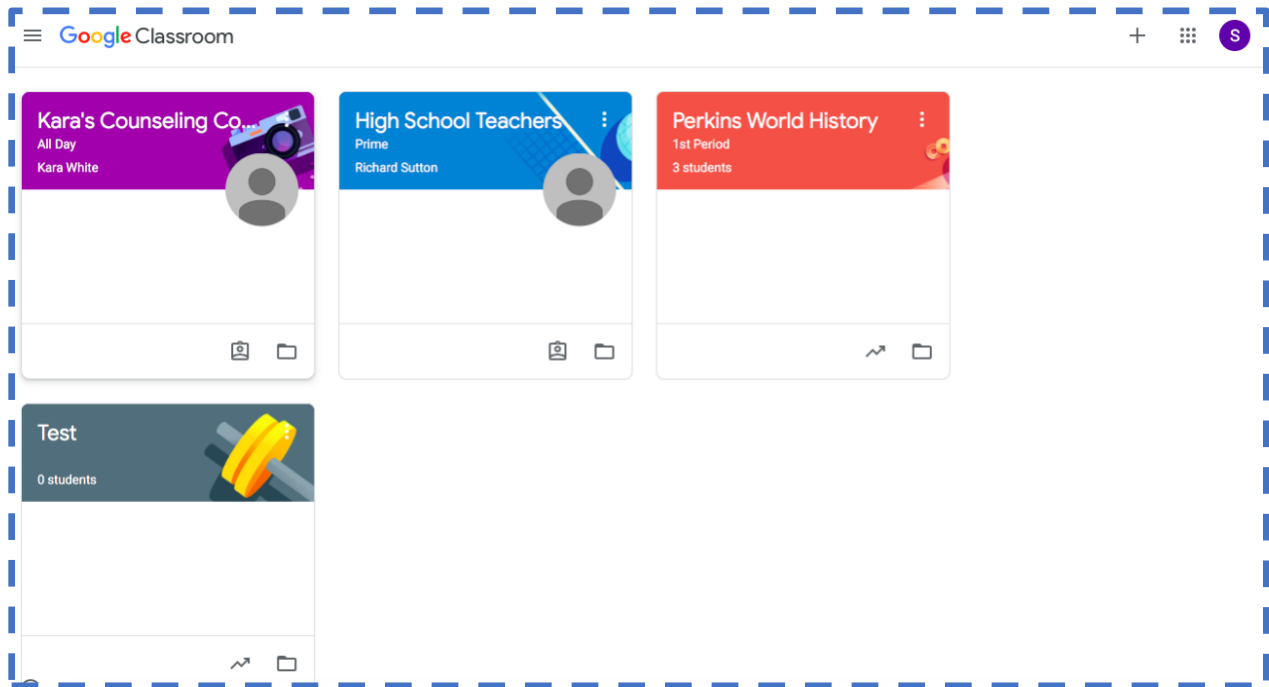
Once in your student's Gmail account you will see invitations from your child's teachers to join their classes, accept them.

<input type="checkbox"/>	☆	▷	Richard Sutton (Cla.	New question: "What are some ideas you may have?" - Hi Sarah, Richard Sutton posted ...	Apr 2
<input type="checkbox"/>	☆	▷	Richard Sutton (Cla.	New question: "Please post technology questions here." - Hi Sarah, Richard Sutton post...	Apr 2
<input type="checkbox"/>	☆	▷	Cheri Wood (Classro.	Invitation to co-teach: "Cheri Wood Library" - Hi Sarah, Cheri Wood (cheri.wood@nssstu...	Mar 31
<input type="checkbox"/>	☆	▷	Richard Sutton (C	Richard Sutton commented on: "What is the best way to enjoy Friday in..." - Hi Sarah, Ri...	Mar 30
<input type="checkbox"/>	☆	▷	Richard Sutton (Cla.	New material: "It is Three O'Clock on a Friday" - Hi Sarah, Richard Sutton posted a new ...	Mar 27
<input type="checkbox"/>	☆	▷	Kara White (Classro.	Class invitation: "Kara's Counseling Corner All Day" - Hi Sarah, Kara White (kara.white...	Mar 27
<input type="checkbox"/>	☆	▷	Richard Sutton (Cla.	Class invitation: "High School Teachers Prime" - Hi Sarah, Richard Sutton (richard.sutto...	Mar 27
<input type="checkbox"/>	☆	▷	Kara White (via Goo.	Untitled site - Invitation to edit - kara.white@nssstudent.com has invited you to edit th...	Mar 26
<input type="checkbox"/>	☆	▷	Kara White	Accepted: (No Subject) @ Tue Mar 24, 2020 9:45am - 10:45am (CDT) (sarah.perkins@n...	Mar 24

You can also access Google Classroom from this page. Click on the Apps Icon, then click Classroom:

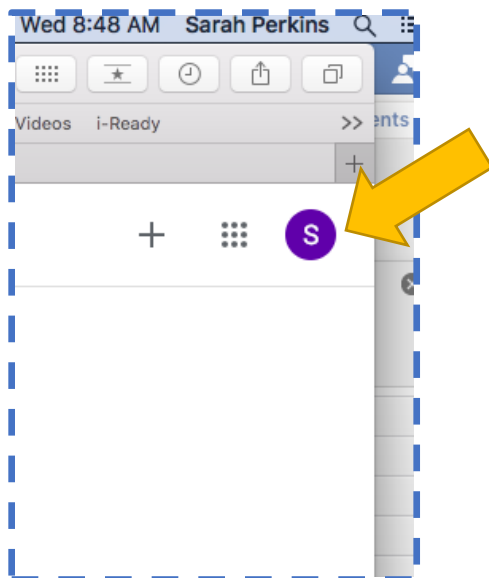


This will take you to the dashboard for all your student's classes.



### Helpful Tip

Make sure your student is logged in to Gmail, not you! Click on the initial icon in the top corner to make sure it is logged into the nssstudent.com account.



# Edmentum Login Information/Tutorial Tools

## Login Information

To login to Edmentum, go to [login.edmentum.com](https://login.edmentum.com). The account for all students is mcec.

A screenshot of the Edmentum login page. The background is a purple pattern of various educational icons. In the center is a white login form. The form has three input fields: "Account" (containing "mcec"), "User Name", and "Password". Below these fields is a green button labeled "Log in to Edmentum". Underneath the button is a link for "Forgot password?". Below that is a section for alternative login methods, starting with "- or log in with -" and followed by buttons for ClassLink, Clever, EdOptions ACADEMY, Google, Microsoft, and Self-Enrollment.

## Edmentum Dashboard

A screenshot of the Edmentum dashboard for a "Test Student". The top navigation bar includes a profile icon, the name "Test Student", and icons for Home, All My Work, Messages, Notes, and Sign Out. The main content area is divided into two columns. The left column, titled "Active Assignments", lists two assignments: "Murray 8th Grade ELA" and "Runnels MS Studies". Each assignment shows a progress bar for "All Activities" and a "Select New Activity" button. The right column, titled "Alerts", shows a message: "You currently have no alerts." with an envelope icon.

**Home/All My Work:** This is where you are able to see all classes and the active assignments. For any class, you can select “All Activities” to see everything in each respective course.

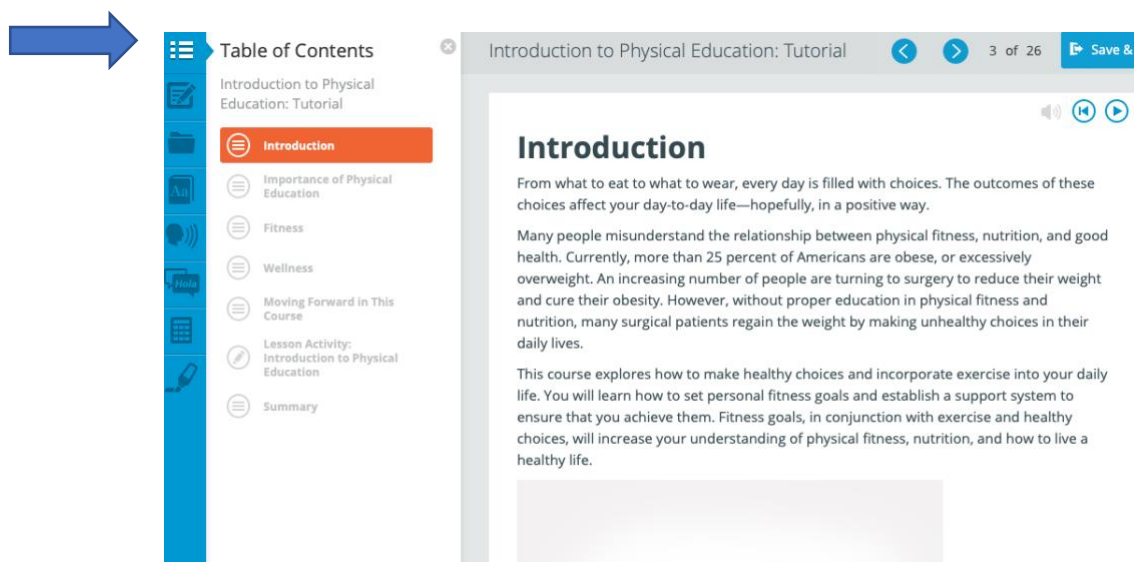
**Messages:** If the classroom teacher sends a message to a student or class, an Alert will appear in the right side of this screen. There will also be an orange exclamation over the envelope at the top. Make sure to pay attention and read all messages.

**Notes:** Students are allowed to take notes while using Edmentum; however, notes taken in Edmentum cannot be accessed while taking a mastery test.

## Tutorial Tools

### Table of Contents

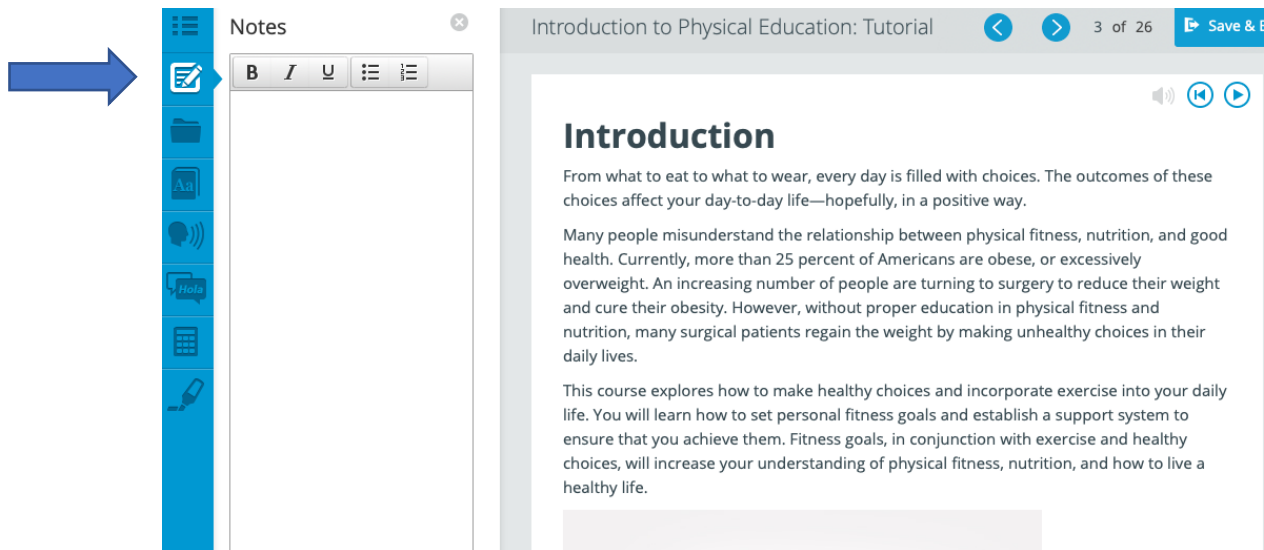
This tool allows you to view everything that will be covered in the tutorial.



### Notes

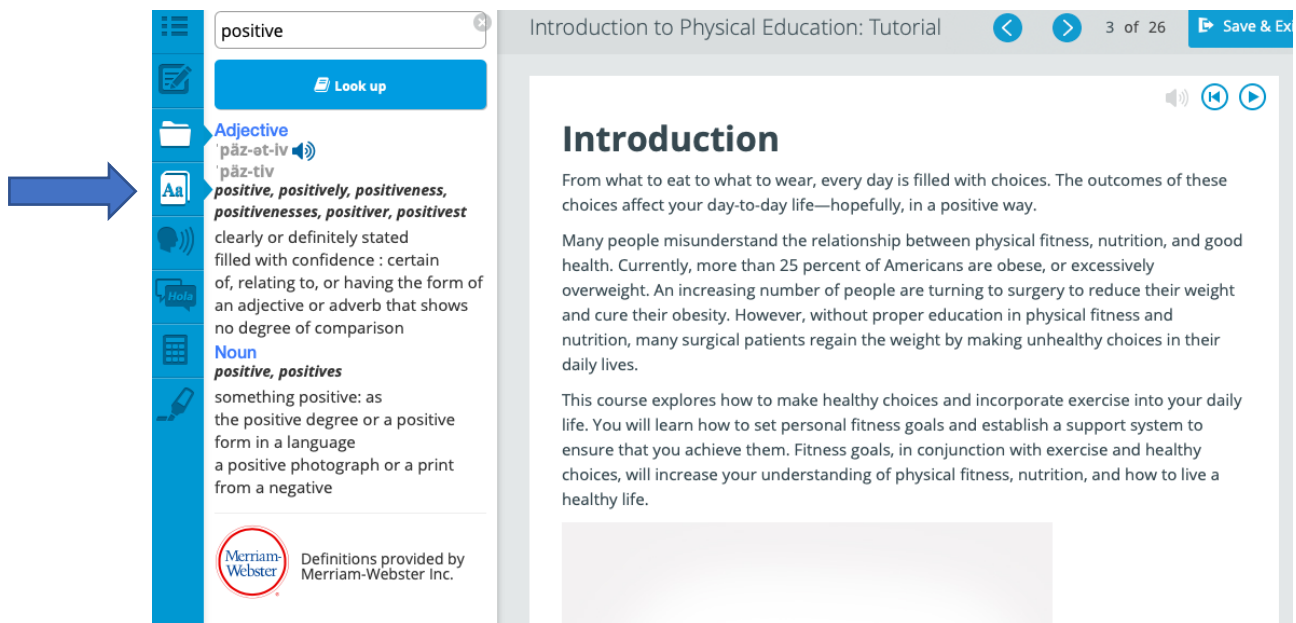
Using the notes tool, you can take notes from the slides in the tutorial. Any notes taken using this tool CANNOT be viewed while taking the mastery test. **Rather than using this feature, it is suggested that notes be taken in a Word document using the copy and paste commands.** By copying and pasting notes into a Word document, students are able to review the notes from the tutorial while taking the mastery test.





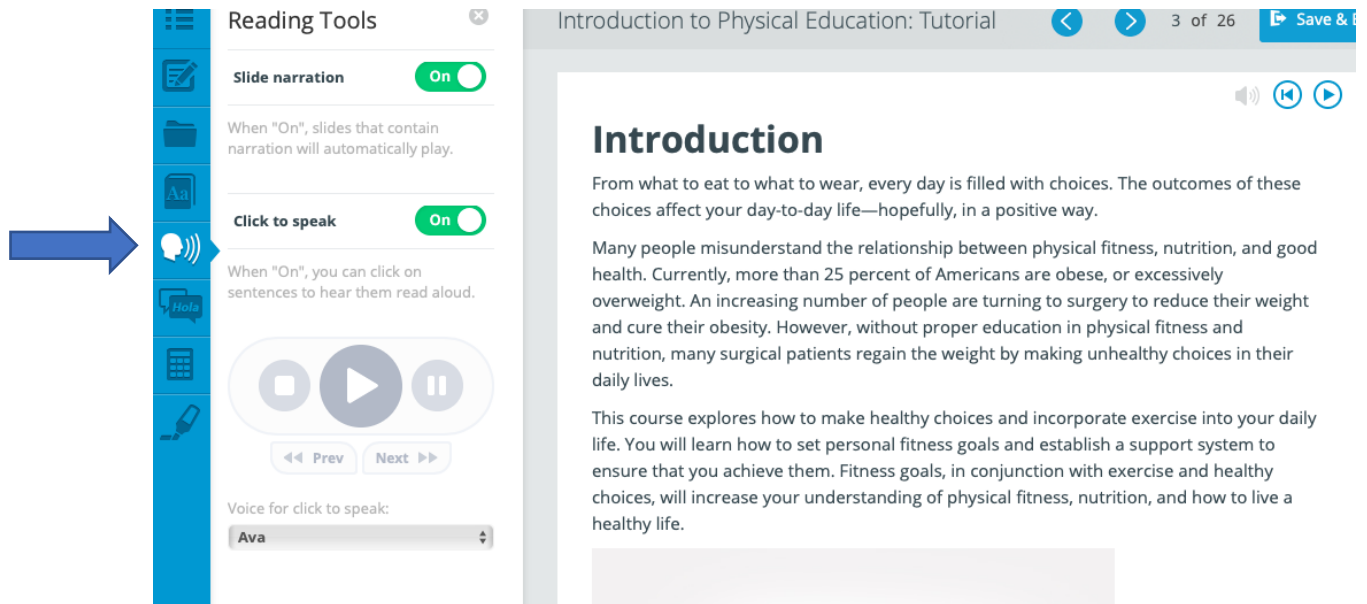
## Dictionary

Using this tool, you can type any word from the slide and click “Look Up.” The tool will give you the definition of the word you typed in the box.



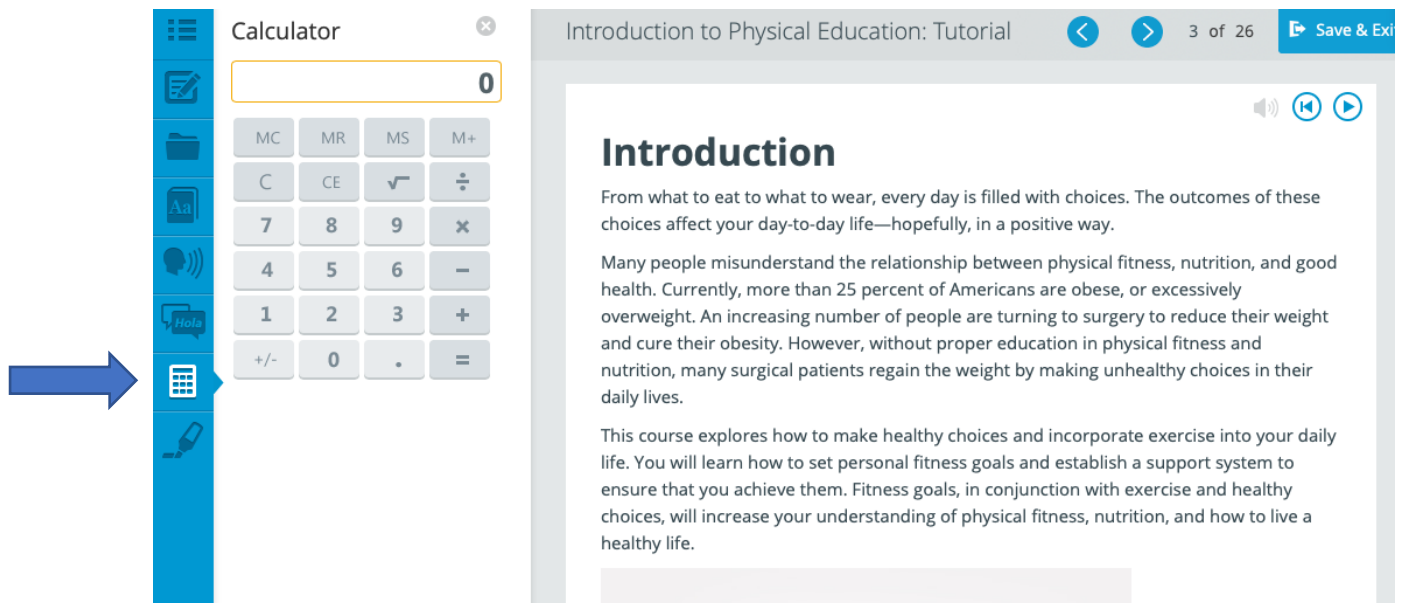
## Reading Tools

Reading tools is a tool that will read the content of each slide to students. You can have the narrator read the entire slide or different specific sentences from the slide. You can also change the sound of the narrator.



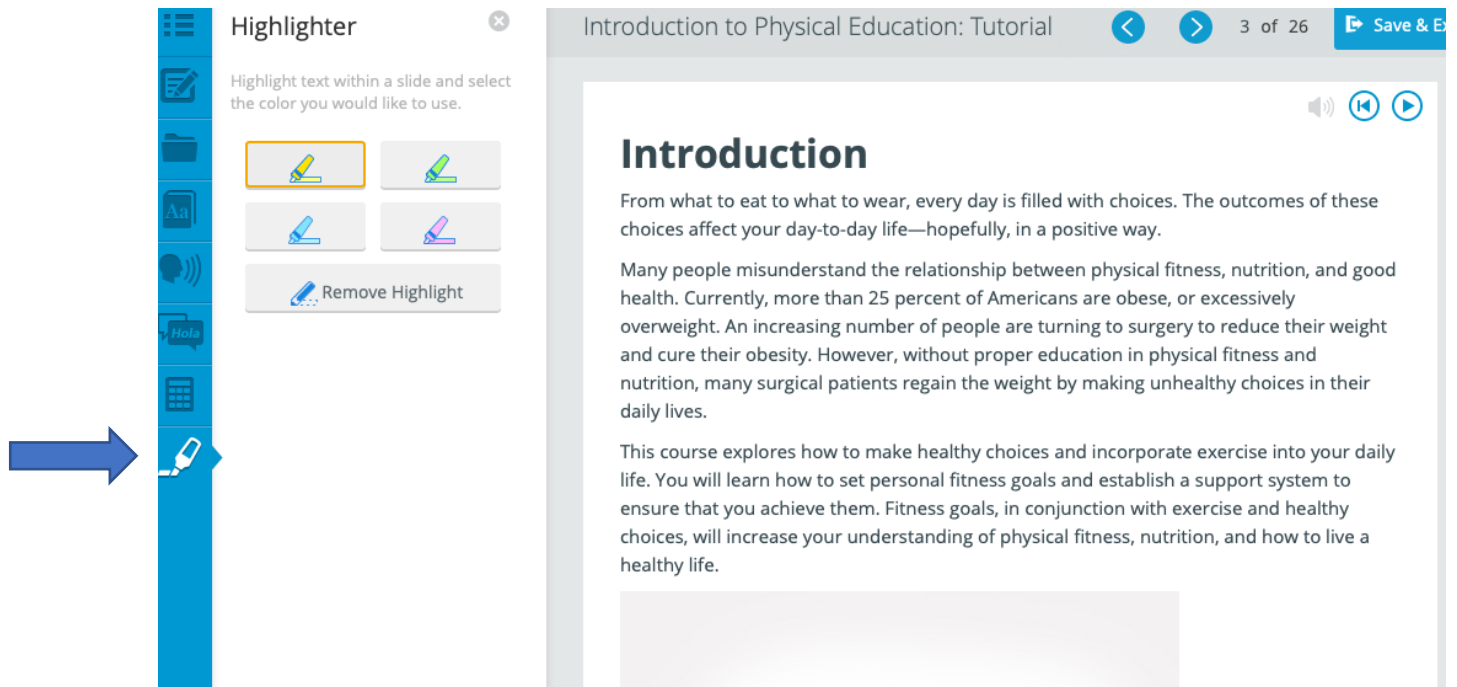
## Calculator

This tool is a basic calculator that can be used to figure any math calculation WITHIN the tutorial.



## Highlighter

This tool allows you to highlight important concepts WITHIN the tutorial. Like the notes tool, you are only able to view the highlighted portion while INSIDE the tutorial. It is suggested that if you find something important that you highlight it within the Word document where you have copied and pasted notes from each tutorial.



The image shows a software interface with a sidebar on the left and a main content area on the right. The sidebar is blue and contains several icons. A large blue arrow points to the bottom icon, which is a white highlighter pen. The main content area is titled "Introduction to Physical Education: Tutorial" and shows a slide titled "Introduction". The slide text is as follows:

**Introduction**

From what to eat to what to wear, every day is filled with choices. The outcomes of these choices affect your day-to-day life—hopefully, in a positive way.

Many people misunderstand the relationship between physical fitness, nutrition, and good health. Currently, more than 25 percent of Americans are obese, or excessively overweight. An increasing number of people are turning to surgery to reduce their weight and cure their obesity. However, without proper education in physical fitness and nutrition, many surgical patients regain the weight by making unhealthy choices in their daily lives.

This course explores how to make healthy choices and incorporate exercise into your daily life. You will learn how to set personal fitness goals and establish a support system to ensure that you achieve them. Fitness goals, in conjunction with exercise and healthy choices, will increase your understanding of physical fitness, nutrition, and how to live a healthy life.

The sidebar on the left is titled "Highlighter" and contains the following text: "Highlight text within a slide and select the color you would like to use." Below this text are four color selection buttons (yellow, green, blue, and purple) and a "Remove Highlight" button. The top of the main content area shows the title "Introduction to Physical Education: Tutorial", navigation arrows, "3 of 26", and a "Save & Export" button.

## Questions and Activities

Each tutorial has questions and lesson activities embedded within them. These questions and activities are NOT graded because the tutorial is not graded. The purpose of these questions and activities are to help students understand the concept. The character number listed under each answer box is not a mandatory number but is a number given to make sure students have plenty of room to provide an answer. Even if a student does not know the answer nor understand the activity, SUBMIT must be click and answers must be viewed in order for students to move to the next slide.

Introduction to Physical Education: Tutorial

6 of 26

Save

Type your response in the box.

Why is it important to make healthy choices about your diet and exercise?

**B** *I* U  $x^2$   $x_2$  Font Sizes  $\downarrow$  A  $\downarrow$  **A**  $\downarrow$   $\downarrow$

test

Characters used: 4 / 15000

Submitted.

**Sample Answer:**

Choosing healthy behaviors when it comes to diet and exercise is important to personal health, long-term health, and promoting healthy family lifestyles.